

Nacton Parish Council

Draft minutes of a meeting of the Parish Council on Wednesday 13 January 2021 via zoom starting at 7:00pm

Present:

Parish councillors: Cllr B Hunt (Chairman), Cllr R Eaton, Cllr J Leeder, Cllr C Newby, Cllr J Wyndham, Cllr P Warner

Mrs C Lucas (Clerk)

Mr. C Potter (guest)

Agenda Item	Context/Discussion	Actions and Decisions
44. Apologies for absence	All active councillors present – no apologies due. The Chairman opened the meeting and introduced Mr. Chris Potter who is interested in becoming a Parish Councillor.	
45. Declarations of Interest	None	
46. Invitation to public to comment on agenda items	With the exception of Mr. C Potter there were no further members of the public in attendance.	
47. Minutes of last meeting	All agreed and signed by the Chairman.	
48. Matters arising from the minutes		
48.1 Councillor email addresses		The clerk will create all councillor email addresses by the end of January and send out to all current councillor email addresses with set up details.
48.2 Meeting date	<u>Agreed 7pm 4th</u>	Cllr Leeder asks for all

update for Victoria Field	<u>February on zoom</u>	councillors to circulate papers before and after the meeting to all.
48.3 Meeting date for Parish newsletter	<u>Meeting date confirmed 4th March 2pm</u> Agreed to make a start on the newsletter.	Articles to be sent to Cllr Leeder. The chairman to circulate a timeline for the parish newsletter to all councillors
48.4 SID Update	Also discussed that the VAR is not functioning	Clerk to chase Highways on SID and contact manufacturer regarding VAR
49.Chairman's update	Update as follows: • Christmas tree has been taken down • Sizewell C – 3 meetings attended • East Suffolk Council (MA) has given £1000 to Nacton – need to say what it will be used on before end March. • Paupers wood – rubbish that had been dumped has been removed • Felixstowe community meeting was today and a request was put in for further money for Victoria field. • William Cook got hedging and a tree for paupers wood. Unsafe sycamore tree	

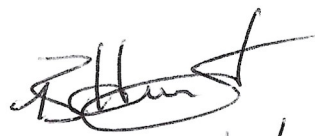
	needs removing.	
50.Reports		
50.1 Suffolk County Council	None received	
50.2 East Suffolk Council	None received	
50.3 Village Hall	Working up a maintenance plan for the external wall cladding that needs some remedial work.	
50.4 Tree Warden	Completed the clearance coppicing and re-planted a further section about 12 metres of Victoria Field hedge	
51.Finances		
51.1 Payments to agree		All payments agreed. Clerk to speak to previous clerk (SB) to find out information on salary payments for the end of the financial year
51.2 Budget for 2021/22 and precept		Councillors in agreement that precept to be set at £10,000 Clerk to complete paperwork and claim by the deadline of 31 st January.
51.3 Expenditure v budget	Noted.	
51.4 HMRC Payment	Noted- previous clerk has paid PAYE contributions to HMRC – no outstanding payments due.	
51.5 Electronic payments/internet banking		Councillors agreed to move to internet banking. Clerk to find out next steps needed.
52. Sizewell C	Chairman has received a planning update to review, looks to be that	

	there will be an increase to sea and rail which should reduce proposed traffic to the area. A further 6 months of public meetings with a final decision expected within 12 months.	
53. Planning	No comments made on new applications.	
54. Parish documents	None to discuss	
55. Parish matters		
55.1 Noticeboards	Parish council noticeboard update: The chairman has contacted several companies and has not received a reply from any of them which may be due to staff being placed on furlough leave. Cllr Eaton states that the village hall trustees have asked why the current noticeboard cannot be refurbished rather than purchase a new one? The Chairman replied that the noticeboard will be refurbished; however, residents have requested a noticeboard at each end of the village which will still require a new board to be purchased. There is already £700 allocated to this (East Suffolk – RK).	
55.2 Parish directory	Discussed having a parish directory to include some of the things that used to be in the parish magazine.	Cllr Leeder to co-ordinate the information for parish directory.

	Information such as details and phone numbers for: • Toddler group • Scouts • WI • Carpet boules • Community council • Primary school • Mobile library • Mobile post office • Orwell stores • Police non emergency number • Priory courts residence association	
55.3 Facebook Page	The clerk suggested it would be a good idea to have a parish Facebook page to provide up-to-date information for residents and to try to engage a younger, wider audience.	Councillors agree the proposal and the clerk will set this up before the next meeting in March. Clerk to be an admin as well as one councillor from the village and one from Priory Court.
55.4 Councillor resignations	Resignations: <u>Cllr Mrs. Christine Adams</u> – notice served and now able to co-opt a new councillor. Mr. William Cook would like to become parish councillor following the next meeting in March once he retires. <u>Cllr Mr. Steve Keys</u> – notice served and ends	Councillors agreed to co-opt William Cook Clerk to complete paperwork for William Cook At the meeting in May there will be the allocation of jobs and responsibilities for all councillors.

	on 7 th February. Mr. C Potter (in attendance at the meeting) has expressed an interest in the vacant councillor position.	
56. Matters raised by and reports by councillors		
56.1 Updating councillor contact details		Clerk to update contact details and submit to R Giles to update the website and will update the details on the noticeboards. This is to include new email addresses once they have been created.
56.2 Dog fouling on pavements	Cllr Leeder commented on the frequent dog fouling on the pavements in the village.	In the parish magazine it is agreed to put an article about the dog fouling and state that CCTV will be checked in the village to try to deter frequent fouling.
56.3 Pavements	Cllr Leeder discusses plans to clean the pavements of leaves and debris— need to get some people to help maybe on a Saturday/Sunday – discussion around if this is allowed during the lockdown.	Chairman to find out rules regarding litter picking and leaf collection during lockdown.
Public question time	None	

Meeting closed at 20.09


31/3/2021