

Nacton Parish Council

Minutes of a meeting of the Parish Council on Wednesday 28 September 2022 starting at 7 pm

Present:

Parish Councillors: Cllr. B Hunt (Chairman), Cllr. P Warner (Vice Chair), Cllr. J Leeder, Cllr. I Hatfield
County Councillor Patti Mulcahy
Mrs C Lucas (Clerk)

Agenda Item	Context/Discussion	Actions and Decisions
34. Apologies for absence	Apologies received and accepted from Cllr. E Wilson, Cllr. W Cook and Cllr. D Garrett. Apologies received from District Councillors Richard Kerry and Mick Richardson.	
35. Declarations of Interest	None	
36. Invitation to public to comment on agenda items	None	
37. Minutes and actions of previous meeting 27.07.22	The minutes were unanimously agreed as a true and accurate reflection of the meeting held on 27 th July 2022.	
38. Chairman's update	The bike railings need to be put in near the bus stops – Cllr. Hunt to arrange. Cllr Hunt has emailed 3 times regarding the public protection order but has had no reply – will try again.	

	RFO recruitment was successful. Brian Mansfield (in attendance at the meeting) was offered the position. All councillors agreed to his appointment. Brian will work 6 hours a month on a flexible basis. The only meetings that he must attend are the finance advisory group and the annual meetings. He will need to prepare a financial report and give it to the clerk for the bi-monthly meetings. The clerk has arranged to do a handover on 4th October following his official start date on 1st October. The clerk's hours will reduce to 4.5 per month from 1st October to allow the funds to be cost neutral for the payment of the RFO. <u>Costs as follows:</u> Clerk - £12.45 per hour (234 hours per year before annual leave entitlement). Annual cost £2913.30 RFO - £13.15 per hour (72 hours per year before annual leave entitlement). Annual cost £946.80 Total combined annual cost £3860.10 (annual saving to the council £24.30) Arrangement to be reviewed in April. SALC survey – was completed by Cllr Hunt An enquiry email has been sent regarding the change of bin size at Victoria Field but the man in charge is currently on holiday – Cllr. Hunt to pursue.	Action: Cllr. Hunt to pursue getting a new bin for Victoria Field.
39. Reports	Suffolk County Council – Cllr. Mulcahy was in attendance and said that the street furniture licence has been approved. Cllr. Hunt thanked Cllr. Mulcahy. She also said that she is trying to keep on top of the flooding issue under the bridge, however, this hasn't been particularly easy given the absence of rain over the past 6 months. Cllr. Mulcahy sent around a document about financial hardship support – it was agreed by all councillors to put this information on the Facebook page and website. Cllr. Hunt brought to Cllr. Mulcahy's attention that the notice at the bus stops is out of	Action: Clerk to update website with financial hardship information. Action: Cllr. Hunt to Send

	date and says that the service is disrupted. It's dated October 2021. East Suffolk Council – report emailed to councillors. Tree Warden report – Update to be given at the next meeting Village Hall report – Cllr Leeder said that the play group is now using the village hall in the afternoons which has almost doubled the income.	Cllr Mulcahy a photo of the sign at the bus stops.				
40. Finances	<u>The following payments were all agreed:</u> <table><tr><td>Clerk's salary (September and October to be paid by BACS)</td><td>£647.40</td></tr><tr><td>Clerk's expenses (£17.10 - 38 miles)</td><td>£17.10</td></tr></table> <u>Total £664.50</u> <u>The online bank account statements were reviewed and signed at the meeting</u> It was agreed that the clerk could purchase a spare printer cartridge up to the value of £65	Clerk's salary (September and October to be paid by BACS)	£647.40	Clerk's expenses (£17.10 - 38 miles)	£17.10	
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Clerk's expenses (£17.10 - 38 miles)	£17.10					
41. Recruitment to RFO	The RFO position has been offered to Brian Mansfield after going through the interview process. Councillors welcomed Brian. The clerk had prepared his contract and his official starting date is 1st October 2022.	<u>Action:</u> Clerk to meet with Brian to do a handover of finances.				
42. Insurance renewal	The annual insurance renewal has been received and has gone up slightly in respect of the trim trail now to be insured. The premium (including IPT and all fees) for the year will be: £746.19. Councillors agreed to the insurance cost. SALC had sent some information about insurance with Hiscox, if time permits the clerk will get a quote from them as a comparison however the deadline is fast approaching.	<u>Action:</u> Clerk to finalise the insurance renewal and pass to Cllr Leeder for payment				
43. Planning Applications	DC/22/3039/TPO 1no. Deodar cedar (T1 on plan) - Fell Groom Cottage Broke Hall Park Nacton Ipswich Suffolk IP10 0ET. <i>Comment made by tree warden.</i>					

	• 29th November Newsletter – it was agreed to put together a newsletter at the end of November. The clerk recently received an email from a parishioner regarding suspicious activity on Victoria Field, the wording and content of the email was deemed by councillors to be inappropriate. The parishioner was invited to attend this parish council meeting to discuss the matter but he did not attend.	<u>Action:</u> ALL to send clerk anything to be included in newsletter
46. Matters raised by and reports by Councillors	Cllr. Warner raised the issue of a request for a memorial bench. To investigate whether placing a bench by the memorial tree on the playing field would be a good location.	<u>Action:</u> Cllr Hunt to contact person enquiring and gain more clarity
47. Public question time	None.	

Date of the next meeting: Wednesday 30th November