

Nacton Parish Council

Minutes of a meeting of the Parish Council on Wednesday 30 November 2022 starting at 7 pm

Present:

Parish Councillors: Cllr. B Hunt (Chairman), Cllr. P Warner (Vice Chair), Cllr. J Leeder, Cllr. I Hatfield, Cllr. E Wilson, ESDC Cllr. Mick Richardson.

Mrs C Lucas (Clerk)

Mr B Mansfield (RFO)

Agenda Item	Context/Discussion	Actions and Decisions
48. Apologies for absence	Apologies received and accepted from Cllr. W Cook and Cllr. D Garrett. Apologies received from District Councillor Richard Kerry and County Councillor Patti Mulcahy	
49. Declarations of Interest	None	
50. Invitation to public to comment on agenda items	None	
51. Minutes and actions of previous meeting 28.09.22	The minutes were unanimously agreed as a true and accurate reflection of the meeting held on 28th September 2022. • Following a period of ill health Cllr. Garrett has resigned as a parish councillor. The chairman will arrange to visit him to discuss. • The chairman has spoken to Norse regarding getting a bigger bin for outside	<u>Action:</u> Clerk to complete paperwork following David Garrett's resignation

	Victoria Field – all councillors agreed to the purchase at £364.06 + VAT • The chairman has taken photos of the old timetable at the bus stop and sent them to Cllr. Mulcahy. • A finance meeting was held last week. The finances are stable and there is still CIL money to spend. • Cllr. Leeder has published an advert for a new parish councillor on the Nacton Parish Council Facebook page. • The clerk has booked the village hall for all the required meeting dates in 2023	
52. Chairman's update	The chairman and Carl Watts recently planted 600 bulbs on Victoria Field. The cost was £125 which was cheaper than estimated. The chairman is still in discussion with ESDC regarding a public protection order for Victoria Field – a meeting is being set up for January. Cllr. Leeder had printed off information on public space protection orders and read out some information at the meeting which can be discussed in the January meeting with ESDC. Remembrance Day had a good turnout with parishioners and pupils from both schools in attendance. The chairman had received correspondence from Angus Eaton who has asked to be considered for a parish councillor (who has experience being a PC in Yorkshire). The Chairman asked for approval to co-opt, and all councillors agreed to the co-option. The chairman is going to email Cllr. Mulcahy to say that the flooding under the bridge has been much better but that leaves are blocking the drain and it needs cleaning. Cllr. Wilson mentioned a Highways Improvement Fund which Parish Councils can apply for to assist with path clearing.	Action: Clerk to contact Angus Eaton, complete paperwork and set him up with an email address. Action: Cllr. Hunt to ask Cllr. Mulcahy for more information regarding the Highways Improvement Fund.
53. Reports	Suffolk County Council – Cllr. Mulcahy sent a report that was distributed to councillors by email. East Suffolk Council – report emailed to councillors. Cllr. Richardson was in	Action: Cllr. Hunt to respond to PPO consultation

	attendance and mentioned the consultation regarding public protection orders (PPO). Tree Warden report – Update to be given at the next meeting	Action: Clerk to find out about Suffolk Peninsular antisocial behaviour meetings																						
54. Finances	<u>The following payments were all agreed:</u> <table><tr><td>Clerk’s salary (November and December)</td><td>£524.56</td></tr><tr><td>Clerk’s expenses (£17.10 mileage – 38 miles)</td><td>£17.10</td></tr><tr><td>Clerk’s back pay</td><td>£175.52</td></tr><tr><td>RFO’s salary (October, November and December)</td><td>£236.70</td></tr><tr><td>SLCC Training Course for RFO</td><td>£144.00</td></tr><tr><td>Contribution to Village Hall</td><td>£500.00</td></tr><tr><td>Contribution to Community Council (extra £200 for defib)</td><td>£700.00</td></tr><tr><td>Contribution to St Martin’s Church</td><td>£450.00</td></tr><tr><td>New Topsy Bin near Victoria Field</td><td>£436.80</td></tr><tr><td>Cllr Hunt post crete</td><td>£25.60</td></tr><tr><td>Poppy wreath</td><td>£30.00</td></tr></table> Total £3240.28 <u>The online bank account statements were reviewed and signed at the meeting</u>	Clerk’s salary (November and December)	£524.56	Clerk’s expenses (£17.10 mileage – 38 miles)	£17.10	Clerk’s back pay	£175.52	RFO’s salary (October, November and December)	£236.70	SLCC Training Course for RFO	£144.00	Contribution to Village Hall	£500.00	Contribution to Community Council (extra £200 for defib)	£700.00	Contribution to St Martin’s Church	£450.00	New Topsy Bin near Victoria Field	£436.80	Cllr Hunt post crete	£25.60	Poppy wreath	£30.00	Action: RFO to email precept proposal to all councillors for them to review and comment on ahead of January’s decision making meeting.
Clerk’s salary (November and December)	£524.56																							
Clerk’s expenses (£17.10 mileage – 38 miles)	£17.10																							
Clerk’s back pay	£175.52																							
RFO’s salary (October, November and December)	£236.70																							
SLCC Training Course for RFO	£144.00																							
Contribution to Village Hall	£500.00																							
Contribution to Community Council (extra £200 for defib)	£700.00																							
Contribution to St Martin’s Church	£450.00																							
New Topsy Bin near Victoria Field	£436.80																							
Cllr Hunt post crete	£25.60																							
Poppy wreath	£30.00																							
55. Clerk’s Appraisal	The Clerk met with the Chairman and had an appraisal conducted. The decision was made for appraisals to be bi-annual. The Chairman thanked the clerk for her continued work.																							
56. Newsletter	The newsletter had been emailed to councillors on the morning of the meeting in draft form. It was agreed that as the newsletter is a long document and it was not possible to put it on the noticeboard outside the shop or at Priory Court that it would be displayed on the village hall board only. A note will be added to the minutes at the																							

	bottom to tell parishioners where they can find a copy or how they can get a copy sent to them.	
57. Planning Applications	No comments to make on any of the following applications. Planning reference: DC/22/3954/LBC Reference DC/22/3039/TPO Planning reference: DC/22/2347/FUL Planning reference: DC/22/3804/TPO	
58. Parish documents	Emergency Plan – Delayed due to the ill health of Cllr. Cook	
59. Parish Matters	Welcome to Nacton – note to go in the newsletter to say that if you know of anybody who has recently moved in near you put them in touch with us so we can add them to Nacton PC's communications. There is still CIL money that needs to be spent in 2023. Discussion took place regarding future parish questionnaires which were agreed would in the majority be digital going forward. A survey Monkey can be created to be distributed by email, on Facebook, and details (QR code) to be put on the noticeboards. Public Protection Order was covered in the chairman's update. All councillors said what a great turn out there was for the litter pick day. An extra £200 has been donated to Nacton Community Council as a contribution towards a defibrillator at the cricket club.	
60. Matters raised by and reports by Councillors	Cllr. Wilson has found out that you can get speed indicators with ANPR cameras on them and is going to research costs. Cllr. Richardson said this is something that Newbourne PC are looking into. Cllr. Wilson asked what is happening with the maintenance plan that Cllr. Garrett started as it will need updating. Cllr Hunt to obtain a copy. Once a copy is received the plan can be discussed at the next Nacton PC meeting.	<u>Action:</u> Cllr Wilson to find out speed indicator prices. <u>Action:</u> Clerk to contact Newbourne Parish Council to discuss speed indicator

	Cllr. Wilson had reported the lack of white lines at the junction with Felixstowe Road to Highways and that these will be renewed and works should be completed within 14 weeks.	<u>Action: Cllr Hunt to obtain a copy of the most recent maintenance plan.</u>
61. Public question time	None.	

Date of the next meeting: Wednesday 11th January

Nacton Parish Council sent out a newsletter on December 1st by email to those parishioners that have signed up to email updates. If you wish to receive future copies of newsletters and correspondence by email please let the clerk know nactonpc@gmail.com. Unfortunately, the newsletter is too long to put up on this noticeboard but it can either be viewed on the website or on the noticeboard outside the village hall.