

Nacton Parish Council

Minutes of the Parish Council Meeting on Wednesday 12 July 2023 starting at 7.00 pm

Present:

Parish Councillors: Cllr. P Warner (Vice Chair), Cllr. J Leeder, Cllr J Mumford, Cllr. A Eaton, Cllr. I Hatfield
Mrs C Lucas (Clerk) Mr B Mansfield (RFO)

District Councillors: M. Ninmey and L. Reeves

Agenda Item	Context/Discussion	Actions and Decisions
1. Apologies for absence	Cllr. B Hunt (Chairman) and County Cllr. P Mulcahy	
2. Declarations of interest	None	
3. Invitation to public to comment on agenda items	A member of the public said they were here to listen to agenda item 10.1 Sally Baalham indicated that she may wish to join Nacton Parish Council as a councillor at the end of the meeting.	
4. Minutes and actions of meetings	All actions complete except <i>Request for photographs of Nacton Parish land before the second world war.</i> Clerk waiting for some appropriate wording to use including <u>regarding how photographs will be looked after under councillors' care.</u> Previous minutes were unanimously agreed by all for accuracy and signed by the Vice Chair in the absence of the Chairman.	

5. Chairman's update <i>(Read out by Vice Chair Cllr. Warner in Cllr Hunt's absence)</i>	• Cllr. Hunt spoke to Carl Watts to obtain a price for the fencing (£534 + VAT). Carl Watts has offered (with councillors' help) to put the fence up for free. Councillors asked for clarification on the size and location of the fence • Steve Godden – Chairman's update said he would attend this meeting and would like to become a councillor. Cllr. Leeder was the proposer for Steve Godden, Cllr. Eaton was the seconder. Steve Godden is now a parish councillor. • Cllr. Hunt requested that a discussion took place regarding a memorial tree in Victoria Field. Cllr. Warner spoke about it being a 'delicate' matter as to have a memorial tree would mean that we would have to ensure its survival. Cllr. Wilson said a memorial tree would be best placed at Paupers Wood as there is plenty of space for a memorial tree/s there. All agreed unanimously that a memorial tree was not suitable for Victoria Field. A tree however is needed to replace a dead tree in Victoria Field. • Information Board – designs to be completed to bring to the September meeting for opinions. The information board will have a QR code on – to be positioned in Victoria Field, why it's there and the benefit of it for the children of the parish. It was suggested that somebody may want to ask the estate if they want the information board in Palmer's Field updated at the same time as it is faded and worn. The purpose of having the QR code is so that people are able to find out much more information when they scan the link.	Action: Ask Carl Watts for a detailed breakdown of the fencing costs, size and location. Action: Clerk to complete paperwork for Steve Godden and create a councillor email address Action: Cllr. Hunt to ask Andrew to plant a tree in Victoria Field in the autumn Action: Cllr Warner to contact the estate manager regarding the renewal of their information board
6. Reports	6.1 – Suffolk County Council report from County councillor Patti Mulcahy had been emailed to all councillors prior to the parish council meeting. Cllr. Mulcahy was not in attendance to discuss the report in detail. 6.2 – Cllr. Reeves from East Suffolk District Council had sent a report around prior to the meeting. Cllr. Reeves said he had received comments regarding the bins at the foreshore that they are regularly overflowing. All agreed that these bins need emptying more frequently during the summer months. Cllr Reeves referenced the caravan that has been parked in the layby and said that he	

	flagged this up with environmental health due to the fact it has been there for a long period of time with no toilet facilities or running water. Cllr Reeves spoke about a meeting he had attended with Cllr Hunt regarding the proposed business park to be built on the land opposite the crematorium. If approved building will start in 2025. Councillors highlighted their concern that this building project along with the freight management facility is going to create a significant amount of extra traffic on the roads. Cllr Ninmey spoke about an initiative to look at new houses that are being built and make them more environmentally friendly and for developers to take into account climate change when installing items such as boilers.																	
7. Finances	7.1 – Payments agreed: <table><tr><td>Clerk Salary for Aug-23 (£262.28) and Sep-23 (£262.28)</td><td>£524.56</td></tr><tr><td>Clerk expenses (mileage 4 trips to the noticeboards)</td><td>£20.34</td></tr><tr><td>RFO Salary for Aug-23 (£88.50) and Sep-23 (£88.50)</td><td>£177.00</td></tr><tr><td>RFO Expenses (two printer cartridges)</td><td>£38.98</td></tr><tr><td>Contribution to Community Council</td><td>£500.00</td></tr><tr><td>Contribution to St Martin’s Church</td><td>£500.00</td></tr><tr><td>Contribution to Village Hall</td><td>£500.00</td></tr><tr><td>Invoice from RF Warner: (grass cutting petrol Apr-22 to May-23)</td><td>£100.53</td></tr></table> <u>Total £791.04</u> The RFO added that there is an additional amount of £36 to add to the list for councillor training for Cllr. Eaton to be paid to SALC. <u>All agreed to the payment being made.</u> The RFO gave an update to say there is approx. £17,000 in the current account and £13,000 in the reserve account of which £5600 is CIL money. The RFO proposed keeping a float of £5,000 in the current account and moving the rest to the reserve	Clerk Salary for Aug-23 (£262.28) and Sep-23 (£262.28)	£524.56	Clerk expenses (mileage 4 trips to the noticeboards)	£20.34	RFO Salary for Aug-23 (£88.50) and Sep-23 (£88.50)	£177.00	RFO Expenses (two printer cartridges)	£38.98	Contribution to Community Council	£500.00	Contribution to St Martin’s Church	£500.00	Contribution to Village Hall	£500.00	Invoice from RF Warner: (grass cutting petrol Apr-22 to May-23)	£100.53	
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	account so that Nacton Parish Council can earn a little more in interest. The RFO told councillors that currently there is only £79 due to reclaim in VAT and once the amount has built up, he will make a claim. <u>The Internet banking policy was approved.</u> There are still changes to be made to the bank mandate – this is a work in progress.	Action: Clerk to put the new internet policy on the website
8. Planning Applications	DC/23/2280/LBC Proposal: Listed Building Consent - 1. Installation of internal insulation to the outer walls, ground floor and roof; 2. Replace existing single glazed windows with double glazed windows to match the appearance of the existing; 3. Conversion of one bedroom into a bathroom and 4. Adjustment of internal layout to create ensuite for master bedroom. Site address: Broke Hall Lodge, Broke Hall Park, Nacton, Ipswich, Suffolk IP10 0ES <u>No comments</u> Planning reference: DC/21/3486/FUL Proposal: Erection of 1no. warehouse (Class B8) together with access and servicing arrangements, vehicle parking, landscaping and associated works Address: Orwell Crossing Truck Stop , A14 Nacton East Bound, Nacton Heath, Ipswich, Suffolk IP10 0DD Town/Parish: Purdis Farm <u>This planning application was for reference only.</u>	

9. Parish documents	9.1 Emergency Plan – update to be given at the next meeting 9.2 Maintenance Plan – an initial meeting has taken place – update is to be given at the next meeting	
10. Parish matters	10.1 New dog bin - Discussion took place around a dog bin at the entrance to Palmer's Field 10.2 Village sign - Cllrs Leeder, Hunt, Warner and Wilson to meet to go through the designs for the village sign and to draft a proposal of the design for approval at the next parish council meeting in September. 10.3 Hedgehog highway project - Councillors agreed to support this project 10.4 Nacton Parish Council Chairman - The clerk had contacted SALC regarding the rules of having a rotating Chair in the light that Cllr. Hunt wishes to stand down from November. SALC did not encourage a rotating chair for numerous reasons however councillors were all in agreement that a rotating chair was better than no chair at all and the only option open to them. The following was agreed: - Cllr. Leeder will chair November (2023) and January (2024) meetings, Cllr. Eaton will chair March and May meetings (2024). Cllr. Warner will remain in the position as vice chair. It is hoped that by the annual meeting in 2024 there may be further clarity on a permanent chair going forward. Discussion took place around a Chair's time in the role being limited to 3 years. This decision is to be confirmed at the next annual meeting and written into Nacton Parish Council's Standing Orders. 10.5 Any other parish matters arising - Cllr. Eaton brought up that he had heard when Sizewell C is being built	Action: Cllr. Warner to speak to the estate manager regarding a dog bin

	water issues may be an issue in the parish. The clerk explained that Sizewell C representatives will be attending the September meeting so the question can be asked to them.	
11. Matters raised by and reports by councillors	Cllr. Wilson has been to take photos of road markings near Felixstowe Road, the work ticket is showing they are complete but they are not. Cllr. Wilson also took photographs of the gulley's which have dandelions growing out of them. Cllr. Wilson said that once the summer school holidays start, she will charge the VAR battery and move it to a different location.	
12. Public question time	The vice chair asked Sally Baalham if she wished to become a parish councillor for Nacton Parish Council. Sally said she did. Cllr Leeder proposed Sally Baalham and Cllr. Wilson seconded the proposal. Sally Baalham is now a parish councillor making a total of 9.	Action: Clerk to complete paperwork for Sally Baalham and create a councillor email address

Date of the next meeting: Wednesday 27th September 2023 at 7pm