

Nacton Parish Council

Minutes of the Parish Council Meeting on Wednesday 27 September 2023 starting at 7.00 pm

Present:

Parish Councillors: Cllr. B. Hunt (Chairman), Cllr. P Warner (Vice Chair), Cllr. J Leeder, Cllr J Mumford, Cllr. A Eaton, Cllr. I Godden, Cllr. S Baalham

Mrs C Lucas (Clerk) Mr B Mansfield (RFO)

County Councillor P Mulcahy

Agenda Item	Context/Discussion	Actions and Decisions
1. Apologies for absence	Cllr. I Hatfield. Apologies received from District Councillors.	
2. Declarations of interest	None	
3. Sizewell C representatives	PowerPoint presentation from Sizewell C (will be added to website) Sizewell C water explained	 Nacton PC Sept 2023.pptx  SZC_Water Explained_V2.pdf

	The Consolidated Transport Assessment details the modelled impact on local roads The Traffic Incident Management Plan details the plans in the event of traffic issues on the A12, and the closure of the Orwell Bridge and co-ordination with Operation Stack.					
4. Invitation to public to comment on agenda items	None.					
5. Minutes and actions of meetings	Previous minutes from the 12 th of July 2023 were unanimously agreed by all for accuracy and signed by the Chairman.					
6. Chairman’s update	• Cllr. Hunt confirmed that he will remain Chair for the November meeting. • New chairs going forward – Cllr. Hunt said the maximum period for a Chair should be 4 years. Cllr. Wilson disagreed saying that any new chair should not feel obliged to stay for 4 years. • Victoria field fencing – Cllr. Warner asked if the primary school could be contacted and asked to put a note out to parents to not walk through the fencing. The new fencing will be put up on 7th October. • A grit bin has no lid.	Action clerk to get a quote for a new lid (if possible) and a new grit bin ahead of the next meeting.				
7. Reports	6.1 – Suffolk County Council report was circulated. Cllr. Hunt asked Cllr. Mulcahy what was happening with the bridge flooding? Cllr. Mulcahy said that a plan has been made to address the issue with the groundworks but this is subject to cost and time. Cllr. Hunt explained that the drains are blocked under the bridge which is going to get worse once the leaves drop from the trees. Cllr. Mulcahy asked Cllr. Hunt to email her with the issues so she can escalate. 6.2 – Cllr. Reeves from East Suffolk District Council had sent a report around prior to the meeting.	Action Cllr. Hunt to email Cllr. Mulcahy re: bridge				
8. Finances	8.1 – Payments agreed: <table><tr><td>Clerk Salary for Oct-23 (£262.28) and Nov-23 (£262.28)</td><td>£524.56</td></tr><tr><td>Clerk expenses (mileage 2 trips to the noticeboards)</td><td>£10.17</td></tr></table>	Clerk Salary for Oct-23 (£262.28) and Nov-23 (£262.28)	£524.56	Clerk expenses (mileage 2 trips to the noticeboards)	£10.17	Action: Clerk to send dates to Cllr. Baalham and Cllr. Godden re training
Clerk Salary for Oct-23 (£262.28) and Nov-23 (£262.28)	£524.56					
Clerk expenses (mileage 2 trips to the noticeboards)	£10.17					

	RFO Salary for Oct-23 (£88.50) and Nov-23 (£88.50) £177.00 SALC Invoice (councillor training) £36.00 <u>Total £747.73 All agreed</u> The RFO added that there is an additional amount of £36 to add to the list for councillor training for Cllr. Eaton to be paid to SALC. <u>All agreed to the payment being made.</u> The RFO gave an update to say that there is now around £5,000 in the current account and £23,000 in the reserve account. This has increased the monthly interest from £9 to £22. The RFO is going to compile a standing order list showing regular payments in green and anything ad hoc in red. He will circulate once this has been completed. The RFO had received the annual insurance renewal for £824 from Hiscox. He has received a like-for-like quote from Community Action Suffolk (Insurance provider ANSPAR) for £695. This reduces to £662 per annum when fixed for 3 years. Councillors agreed to fix the payments for the next 3 years. There are still changes to be made to the bank mandate which has so far proved problematic. The RFO will make an appointment in the branch to complete the paperwork. The Finance Advisory Group are due to meet – date to be confirmed. Cllr. Baalham was added to the Finance Advisory Group.	with SALC <u>Action:</u> RFO to confirm insurance with ANSPAR <u>Action:</u> RFO to go to the bank re bank mandate
9. Parish documents	9.1 Emergency Plan – this has been started by Cllr. Eaton who will share the link with all councillors. 9.2 Maintenance Plan – work in progress – Cllr. Wilson would like to discuss increasing the precept next year to cover the costs of paying people to do parts of the	<u>Action:</u> Cllr. Eaton to send around the link for the emergency plan

	maintenance plan rather than relying on volunteers. Litter pick and path-clearing dates are to be decided in due course.	
10. Parish matters	10.1 - Information Board • Cost – approx. £900 10.2 - Village sign • Design agreed in principle with a couple of minor changes. Quote 1. Starting at £4700 plus post £700. 2nd quote is to be obtained for the next meeting. The village sign is to be situated in Victoria Field. Final decisions are to be made at the November meeting. Cllr Eaton asked that if we cannot get a third quote but the sign is within the allocated budget will we be able to go ahead and purchase? Councillors all agreed yes. 10.3 - Dog bin • Discussion took place around the cost of emptying the bin £91 plus VAT per year when there are two other bins in the local vicinity. The RFO doesn't believe we are being charged for the other two. Councillors agreed to the purchase price of £273.27 plus VAT 10.4 - Flooding • This was addressed earlier in the meeting with Cllr. Mulcahy. Any other parish matters arising 10.5 - Any other parish matters arising • Andrew Williams reported that the spring Cobb tree that was planted has grown. Paupers Wood has had the dead branches removed and the footpath has been cleared. • Cllr. Wilson said that the VAR has been moved and last month it picked up 13140 vehicles.	Action: Cllr. Warner to speak to the estate manager regarding a dog bin Action: RFO to check the pricing around the dog bins

