

Nacton Parish Council

Draft minutes of the Parish Council Meeting on Wednesday 27th November 2024 starting at 7.00 pm

Present:

Parish Councillors: Cllr. B. Hunt (Chairman), Cllr. S Godden, Cllr. E Wilson, Cllr. P Warner, Cllr. S Baalham, Cllr. J Leeder

Mrs C Lucas (Clerk) Mr B Mansfield (RFO)

Cllr. P Mulcahy (SCC)

Agenda Item	Context/Discussion	Actions and Decisions
1. Apologies for absence	Apologies received and accepted from Cllr. I Hatfield (illness), Cllr. A Eaton (work commitment) and Cllr J Mumford (Unforeseen emergency).	
2. Declarations of interest	Cllr. Baalham declared an interest in Planning application: DC/24/4039/FUL which was received after the agenda was published.	
3. Invitation to public to comment on agenda items	None	
4. Minutes and actions of meetings	Previous minutes from the 25 th of September 2024 were agreed upon as a true and accurate reflection and signed by the Chairman.	
5. Chairman's update	<ul style="list-style-type: none">• When Cllr. Hunt went to replace the defibrillator pads the expired ones were missing from the cabinet.	

	<ul style="list-style-type: none"> • Welcome to Nacton booklet copy has been circulated • The railings by the bridge have been painted and can now be seen in the dark. • Paupers Wood has some work being carried out • A conversation took place with Claire Faulkner (Governor of Nacton Primary School) regarding turning the disused pond into a parking area for staff. Claire will discuss this with the wider governance structure of the school and revert back to the Parish Council. • Cllr. Hunt attended the A12 Consultation Meetings • Litter picking was successful despite the weather. 	<p>Action: comments from Cllrs to the Chairman within 7 days regarding the 'Welcome to Nacton'</p>
<p>6. Planning applications</p>	<p>Planning reference: DC/24/3435/FUL – No comments</p> <p>Since the agenda a new planning application was received (DC/24/4039/FUL) which by law must be discussed outside of this meeting as it was not on the agenda.</p> <p><u>PERMITTED (noted)</u></p> <p>DC/24/2825/TPO</p> <p><u>REFUSED (noted)</u></p> <p>DC/24/3114/FUL</p>	
<p>7. Reports</p>	<ul style="list-style-type: none"> • Suffolk County Council – report shared with councillors by email prior to the meeting <ul style="list-style-type: none"> ○ County Councillor Mulcahy said that the flooding under the bridge 	

	<p>appears better. Cllr. Warner questioned this and said the bridge was flooded this morning. Cllr Mulcahy said it was progress for the flooding to disappear in hours rather than days. The bridge is on a quarterly schedule whereas the remainder of the parish is on a two year cycle.</p> <ul style="list-style-type: none"> ○ County Councillor Mulcahy said that with some of her remaining budget she would get the sign near the bridge replaced – this has been ordered and should be replaced within twelve weeks. ○ County Councillor Mulcahy gave an update about the initial information received from the Government regarding an announcement about the possibility of one unitary authority for Suffolk and Norfolk combining County and District Councils. More information should be known in December when a white paper is released. ○ Sizewell C – Orwell distribution park is progressing at speed and traffic management work will be taking place on the A12 by June 2025. ○ Cllr. Baalham asked Cllr. Mulcahy when the gulleys were last cleared in Nacton out so that we can follow up in two years. Cllr Leeder said gully clearing was carried out on 17th October 2024. <ul style="list-style-type: none"> ● East Suffolk District Council – report shared with councillors by email prior to the meeting ● Village Hall – No new updates other than the village hall has recently had the interior painted. 	
<p>8. Finances</p>	<p>8.1 – Payments agreed:</p> <ul style="list-style-type: none"> ● Cllr Warner (£15 compost for bulbs and £13 for the noticeboard repairs) 	

	Total £28	
	Payments made since the last parish meeting:	
	30.09.24 Clerk Salary Sep-24	286.65
	30.09.24 RFO Salary Sep-24	96.12
	03.10.24 Online Playground - Inspection	144.00
	03.10.24 Cllr Hunt - Railway Bridge railings paint	56.00
	03.10.24 Cllr Hunt - Litter Pick Equipment	147.93
	03.10.24 Insurance with Ansvar	663.42
	03.10.24 Contribution to St. Martin's Church	600.00
	03.10.24 Contribution to Nacton Village Hall	600.00
	03.10.24 Contribution to Nacton Community Council	600.00
	14.10.24 Nacton Village Hall Hire - Parish Meeting	35.00
	14.10.24 Cllr Hunt - Railway Bridge railings paint	58.00
	28.10.24 Clerk Salary Oct-24	286.65
	28.10.24 RFO Salary Oct-24	96.12

	<p>28.10.24 Active Med Supplies - Defibrillator pads 178.74</p> <p>8.11.24 Viking Office UK - Clerk Printer Cartridge and Paper 81.04</p> <p>8.11.24 Clerk Expenses - Mileage 19.80</p> <p>8.11.24 RFO Expenses - Stationary 11.65</p> <p>Total £3961.12</p> <p>8.2</p> <ul style="list-style-type: none"> • Bank Account balances – Current account £3876.73/Reserve account £12991.96/Fixed deposit account £11,500 • CIL – spent what was needed within the required time frame • Lloyds Bank's new fees from 14th January 2025 are £4.25/month – all agreed to stay with Lloyds and take the fees from the additional interest being earned (£400 per annum). RESOLVED • Precept for 2025-26 – circulated to all – proposed £12,235 for 2025/26– to be agreed in January meeting. • Clerk / RFO Annual Salary Increase calculations – clerk £12/month and RFO £4/month all agreed RESOLVED • Clerk / RFO Performance Salary Band uplift calculations – to increase from 1st April 2025 all agreed RESOLVED • National Joint Council (NJC) increased mileage allowance from 45p to 52.2p per mile – noted. <p>8.3</p> <p>Quotes for the bus shelter presented by Cllr. Wilson (The green one on Felixstowe Rd – at least one piece of Perspex needs replacing and the rubber seal)</p>	
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	<p>Painting (last done 9 years ago)</p> <p>Quotes:</p> <ol style="list-style-type: none"> 1. £726 all in 2. £650-£850 labour and £250-£300 materials 	<p>Action: Cllr Hunt will speak to the bus company and see who does their repairs and ask for a quote.</p>
<p>9. Parish documents</p>	<p>9.1 Emergency Plan – Shared by Cllr. Eaton</p> <p>9.2 Maintenance Plan:</p> <p>Cllr Wilson has been sending out emails at the beginning of each month with what needs doing in the parish asking for volunteers</p> <p>9.3 Action Plan:</p> <ul style="list-style-type: none"> • Proposal to develop <ul style="list-style-type: none"> ○ Planters ○ Develop hedge ○ New diamond jubilee sign ○ Replace eucalyptus tree in Victoria field with a beech tree ○ Consider the fencing around Victoria Field ○ War memorial post needs new reflectors ○ Use cut down logs to make a wooden seat for Paupers Wood ○ A second information board for Paupers Wood ○ Gate across end of Poors Field ○ Hedging on Poors Field ○ Beacon Brazier 	
<p>10. Parish matters</p>	<p>10.1 – Mobile Phone Survey</p> <ul style="list-style-type: none"> • 102 responses 	<p>Action: Cllr. Baalham to</p>

	<ul style="list-style-type: none"> • Majority have an issue with signal <p>10.2 – Noticeboard outside the former shop</p> <ul style="list-style-type: none"> • Has been repaired and varnished <p>10.3 – Donation to citizens advice</p> <ul style="list-style-type: none"> • Not agreed <p>10.4 – Website and social media</p> <ul style="list-style-type: none"> • All agreed on new domain – www.nactonparishcouncil.gov.uk • Need to carry out an audit of where the email address and website are in the public domain <p>10.5 – Christmas tree</p> <ul style="list-style-type: none"> ○ To be put up on 30th November outside the village hall. <p>10.6 – Dates for next years meetings</p> <p>Agreed:</p> <ul style="list-style-type: none"> • Wednesday 22nd January • Wednesday 26th March • Thursday 15th May (AGM and APM) • Wednesday 30th July • Wednesday 24th September • Wednesday 26th November <p>10.7 - Newsletter</p> <p>To be sent out Monday 2nd Dec</p> <p>10.8 - Grit bins</p>	<p>contact the Connectivity Team at SCC</p> <p>Action: Cllr. Baalham to progress new domain</p> <p>Action: Clerk to confirm meeting dates the village hall secretary</p> <p>Action: Clerk to finalise and send out newsletter, plus separate 'Merry Christmas' one later in December</p>
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	<ul style="list-style-type: none"> • Will be filled up in the coming weeks <p>10.9 – Trim trail inspection report</p> <ul style="list-style-type: none"> • £413 plus VAT for OLP to tighten the fixings <p>10.10 - Defibrillator pads - have been ordered and replaced with a shelf life of 5 years</p> <p>10.11 – Beacon Brazier</p> <ul style="list-style-type: none"> • Purchase a Beacon Brazier to possibly go on the playing field for VE day 80th year anniversary celebrations. <p>10.12 - Other parish matters arising</p> <p>Cllr Baalham asked that now the farm has cleared the verge can the footpaths get cleared where they are overgrowing – add to next agenda. Cllr. Godden added the paths are so muddy it's not safe for pedestrians or runners.</p> <p>Cllr. Warner asked the chairman to speak to a resident regarding overgrown hedge that is making the footpaths unsafe.</p> <p>Cllr. Warner – 3 potholes have appeared in the path – reported to ESDC and they will repair.</p>	<p>Action: Cllr Hunt to see if we can get help locally to tighten the fixings</p> <p>Action: Cllr. Leeder to get quotes for a Beacon Brazier</p> <p>Action: Clerk to add footpath clearance to the next agenda</p> <p>Action: Cllr. Hunt to speak to resident re overgrown hedge</p>
11. Matters raised by and reports by councillors	None	
12. Public question time	None	

Date of the next meeting: Wednesday 22nd January 2025 at 7 pm.

