

Nacton Parish Council

Draft minutes of the Parish Council Meeting on Wednesday 22nd January 2025 starting at 7.00 pm

Present:

Parish Councillors: Cllr. B. Hunt (Chairman), Cllr. S Godden, Cllr. P Warner (Vice Chair), Cllr. S Baalham, Cllr. J Leeder, Cllr. A Eaton, Cllr. J Mumford

Mrs C Lucas (Clerk) Mr B Mansfield (RFO)

Agenda Item	Context/Discussion	Actions and Decisions
1. Apologies for absence	Apologies received and accepted from Cllr. E Wilson. No correspondence received from County or District councillors in terms of meeting attendance.	
2. Declarations of interest	None	
3. Invitation to public to comment on agenda items	None	
4. Minutes and actions of meetings	Previous minutes from the 27 th November 2024 were agreed upon as a true and accurate reflection and signed by the Chairman.	
5. Chairman's update	• Cllr. I Hatfield has resigned with immediate effect – clerk to complete paperwork	Action: clerk to complete paperwork and start the process for the vacant

	- Grit bins in the parish have all been checked and all have sand in them - Owen Akers has cut down trees that needed cutting down and Cllr. Hunt has shovelled the wood chippings. Vice Chair thanked the Chairman.	clerk post												
6. Planning applications	DC/24/4039/FUL Proposal: Erection of decorative boundary fencing, brick piers and timber and metal gates with Lavandula hedging in front Site address: Weardale, Mill Piece, Nacton, Ipswich, Suffolk IP10 0HQ Pending Consideration													
7. Reports	Suffolk County Council – None received East Suffolk District Council – report shared with councillors by email prior to the meeting Village Hall – Update sent to councillors by email													
8. Finances	8.1 – Payments agreed: Payments made since the last parish meeting <table> <tr> <td>28.11.24</td><td>Clerk Salary Nov-24</td><td>286.65</td></tr> <tr> <td>28.11.24</td><td>RFO Salary Nov-24</td><td>96.12</td></tr> <tr> <td>28.11.24</td><td>Cllr Warner expenses (bulbs/noticeboard)</td><td>28.00</td></tr> <tr> <td>17.12.24</td><td>Nacton Village Hall Hire - Parish Meeting</td><td>35.00</td></tr> </table>	28.11.24	Clerk Salary Nov-24	286.65	28.11.24	RFO Salary Nov-24	96.12	28.11.24	Cllr Warner expenses (bulbs/noticeboard)	28.00	17.12.24	Nacton Village Hall Hire - Parish Meeting	35.00	
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	17.12.24 Clerk Back Pay 98.32 17.12.24 RFO Back Pay 30.24 30.12.24 Clerk Salary Dec-24 298.94 30.12.24 RFO Salary Dec-24 99.90 <u>Total £973.17</u> <u>Payments to Authorise:</u> Suffolk Cloud - new Gov.UK domain and Clerk email (for two years) £90.00 Total £90.00 8.2 • Bank Account balances – Current account £2903.56/Reserve account £13012.97/Fixed deposit account £11,500. RFO went through options for when fixed term savings ends. Councillors agreed to put the precept into savings of 2.93% for 6 months initially - <u>RESOLVED</u> • CIL – spent what was needed within the required time frame. There is £155.81 CIL money remaining which needs to be spent by September 2029 • Precept for 2025-26 – Agreed by councillors as £12010 (1.24% increase on last year) Councillors formally voted for approval and voted unanimously. <u>RESOLVED.</u>	
9. Parish documents	9.1 Emergency Plan – Emergency plan working group meeting on Friday 24 th January and will report back at next meeting.	Action: RFO to submit precept

	9.2 Maintenance Plan: Cllr Wilson has continued to send out emails at the beginning of each month with what needs doing in the parish asking for volunteers 9.3 Action Plan: To progress	
10. Parish matters	10.1 Ex Cllr. I Hatfield Cllr. Hunt to write a letter of thanks to I Hatfield thanking him for his time as a councillor at Nacton Parish Council. 10.2 Welcome to Nacton • To be published on website • Print some hard copies for coffee mornings • Clerk to add to next newsletter as a PDF download • To be updated on an annual basis 10.3 Paupers Wood Dead trees have been cut down making space for new trees. 10.4 Poors Field Cllr. Warner to meet with the Estate Manager to discuss putting a gate in at Poors Field. It is felt that it is vulnerable to travellers and fly tipping as it currently stands.	Action: Cllr. Hunt to write letter Action: Cllr. Hunt to get a cost to print 20 hard copies Action: Cllr. Warner to meet with the estate manager

	10.5 Parking at the school The school governors need to discuss the proposal with the farm as they are not sure who are the land owners. A question was raised around a previous location proposed for a school car park 10.6 Website update Change to .gov.uk domain went smoothly. Cllr. Baalham has changed all the links on the website mentioning the clerk to the clerks new email address. Only issue was the agenda was delayed being published online due to log in not working for the clerk for editing rights. Rectified now. The agenda was published on the noticeboards within the parameters of the law. Cllr. Baalham suggested that Nacton Parish Council should adopt an IT policy in line with the compliance of changing to a .gov.uk domain. RFO to actively pursue a draft to implement and bring to the next meeting for approval. 10.7 Trim trail Cllr. Hunt and Paul Tattersall will be tightening the fixings on a regular basis 10.8 Mobile phone survey Cllr. Baalham sent the survey results to Suffolk County Council and Cllr Mulcahy but has not had a reply. She also raised this as a complaint with OffCom to say that the service to the parish is not good enough. 10.9 Other parish matters arising Eucalyptus tree has been cut down in Victoria Field as this was getting too big. Cllr. Leeder suggested replacing it with a resilient ash tree. Posts may also need replacing in Victoria Field as one has fallen over.	Action: Cllr Hunt to follow up with the school regarding all parking options Action: RFO to get a draft IT policy from the auditor. Action: Cllr Baalham to contact the 3 main service providers with her findings
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	Thanks to the farm who cleared the footpaths 2 hours after Cllr. Warner spoke to them. Cllr. Hunt has not made any progress with the bus shelter refurbishment. The annual defibrillator service has been booked in. Cllr. Warner is progressing getting a jubilee plaque for the tree. Cllr. Hunt to email councillors with litter pick areas for the parish for future reference Something has gone wrong with the speed indicator sign – Mike Whybray will service it. Cllr. Leeder presented quotes for the Beacon Brazier – Cllr Hunt to approach District Councillors for financial support. The clerk raised the question of who the insurance responsibility will lie with if it is installed. This will need to be investigated and the insurance company informed if it is erected. Cllr. Warner mentioned a water leak on the main road and said she had spoken to Anglian Water and a specialist team would be out within 24 hours. A sign has been put on the war memorial for the farm shop which should not be there. Cllr. Warner to speak to the farm shop	Action: Cllr. Wilson to source quotes for next meeting. Action: Cllr. Hunt to speak to district councillors re funding for Beacon Brazier Action: Cllr. Warner to speak to farm shop re sign on war memorial
11. Matters raised by and reports by councillors	None	
12. Public question time	None	

Date of the next meeting: Wednesday 26th March 2025 at 7 pm.

