

Nacton Parish Council

Minutes of the Parish Council Meeting on Wednesday 26th March 2025 starting at 7.00 pm

Present:

Parish Councillors: Cllr. B. Hunt (Chairman), Cllr. S Godden, Cllr. P Warner, Cllr. S Baalham, Cllr. J Mumford, Cllr. A Eaton
Mrs C Lucas (Clerk) Mr B Mansfield (RFO)
District Councillors: Lee Reeves and Mike Ninmey

Agenda Item	Context/Discussion	Actions and Decisions
1. Apologies for absence	Apologies received and accepted from Cllr. J Leeder (holiday), Cllr.E Wilson (holiday)	
2. Declarations of interest	None	
3. Invitation to public to comment on agenda items	None	
4. Minutes and actions of meetings	Previous minutes from the 22nd January 2025 were agreed upon as a true and accurate reflection and signed by the Chairman.	
5. Chairman's update	• Having inspected the defibrillator the pads are missing. Agreed to order a new set and monitor if this happens again. Do a Facebook post regarding this. • Councillor vacancy - nobody has enquired regarding the vacancy - do a Facebook post • Met with the Primary School Head Teacher to discuss parking. The land is owned by the estate at the front of the school so would need to consult re parking	Action: RFO to order new set of defibrillator pads Action: Clerk to do a Facebook post regarding defibrillator and pads and councillor vacancy

	• Met with MP when she visited the parish - spoke to her about the drain situation under the bridge and the impending Sizewell C traffic • Carried out PDR meeting with clerk and RFO and thanked them for their work • County councillor Mulcahy has offered to contribute to the bus shelter repair work	
6. Planning applications	Planning reference: DC/25/0733/TPO Proposal: W1 of TPO 28 / 1955 3no. Silver birch (marked X on plan) – Fell Site address: Shollond Hill, Levington Road, Nacton, Ipswich, Suffolk IP10 0EW Consultation letter expiry date: 18 March 2025 - Noted. No comments	
7. Reports	• Suffolk County Council – No report received • East Suffolk District Council – report shared with councillors by email prior to the meeting Councillors: ○ Explained current situation with Devolution ○ Discussed volume of houses being proposed to be built in the area under Labour ○ Discussed the importance of local plans • Village Hall – Under 5's recently had an Ofsted visit and were rated 'Good'	
8. Finances	Payments agreed: Performance pay increases £6.56 monthly increase (Clerk and RFO combined). All councillors in agreement with pay increase and new contracts signed by both parties - <u>RESOLVED.</u> 8.1 Payments made since the last parish meeting:	

	23.01.25 Suffolk Cloud - gov.uk website upgrade 90.00 23.01.25 Christmas Trees x2 84.00 23.01.25 Owen Ackers - tree works in Paupers Wood 100.00 28.01.25 Clerk Salary Jan-25 298.94 28.01.25 RFO Salary Jan-25 99.90 31.01.25 RBL Poppy Appeal (wreath) 50.00 05.02.25 Nacton Village Hall Hire - Parish Meeting 35.00 28.02.25 Clerk Salary Feb-25 298.94 28.02.25 RFO Salary Feb-25 99.90 14.03.25 Seal Calibration (defibrillator service) 154.80 Total £1311.48 8.2 • Bank Account balances – Current account £1569.83/Reserve account £12730.17/Fixed deposit account £12,010 (fixed until 6th August) • CIL money - £151.81 (to be spent by 2029) • VAT reclaim £289.27 to claim back after year end • Auditor - giving him all the information for the past 12 months mid April - to present back to councillors at AGM for approval and sign off	Action: RFO to meet with auditor for handover of accounts
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	- Due to clerk and RFO pay rises we are now only £12 a month away from having to pay National Insurance contributions. As the rules are changing regularly the RFO asked councillors to approve asking SALC to run Nacton Parish Councils payroll each month. The cost for this is £11.50 per month. Councillor's unanimously voted YES. <u>RESOLVED.</u> - Create a sub group for finance to look at what ESDC CIL money could be used for	Action: RFO to initiate the process for SALC to run the payroll Action: RFO to organise for the finance advisory group to meet to talk about CIL money
9. Parish documents	9.1 Emergency Plan – Feedback has been given to Councillor Eaton and it will be ready to present at the AGM 9.2 Maintenance Plan: - Cllr Wilson has been sending out emails at the beginning of each month with what needs doing in the parish asking for volunteers 9.3 Action Plan - To discuss at AGM	
10. Parish matters	10.1 – Councillor Vacancy - covered in Agenda item 5 10.2 – Welcome to Nacton guide - To be updated with the village sign on the front cover. - To include a map showing footpaths 10.3 – Paupers Wood - Many trees have died. The Estate manager has trees available as do the Woodland Trust. Councillor Warner asked why they need to be Yew trees when these are so slow growing - they don't need to be was the reply from the Chairman. 10.4 – Poors Field - Had proposed putting a gate across the entrance but this was deemed dangerous for farm traffic users to stop and open the gate. Proposed to block the	Action: Cllr Hunt to speak to the Estate manager re trees

	• Sign at the crossroads is wrong - clerk to contact Highways. • Right hand turn sign needs cleaning turning to village from Ipswich - so dirty it's dangerous. • Councillor Warner highlighted some (possibly) dumped vehicles in the layby opposite the former village shop. Registration numbers can be given to police • Councillor Baalham commented that she has recently been for a walk around Paupers Wood and was very impressed with the paths (thanks to the Chairman) • Councillor Eaton commented that the fence at the wood at the back of Broke Hall looks as though it is about to fall down. Chairman to contact David Pearce for information on who may be responsible for this. • Councillor Godden commented that the pothole repairs under the bridge are terrible and already starting to disintegrate. • Beacon Brazier has been purchased by the Community Council. Nacton Parish Council unanimously agreed to contribute £300 towards this. • Councillor Warner has got a sign for the tree - suggested this may need to be cemented in as the last one went missing.	Action: Clerk to contact Highways re the incorrect sign Action: Chairman to contact David Pearce re fence at Broke Hall Woods
10. Matters raised by and reports by councillors	None	
11. Public question time	None	

Date of the next meeting: Thursday 15th May at 6 pm (APM followed by AGM)