

## Nacton Parish Council - Document review schedule

Item	Name of document	Date of last review	Date of next review	Available on website?
1	Action Plan	May 2026	May 2027	Yes
2	Asset Register	May 2026	May 2027	Yes
3	Asset Risk Assessment	May 2026	May 2027	Yes
4	Complaints Procedure	May 2026	May 2027	Yes
5	Disciplinary Procedure	May 2026	May 2027	Copy available from Clerk
6	Document Retention Policy	May 2026	May 2027	Yes
7	Document Review Schedule	May 2026	May 2027	Yes
8	Emergency Plan	May 2026	May 2027	Copy available from Clerk
9	Filming at meetings protocol	May 2026	May 2027	Yes
10	Financial Regulations	May 2026	May 2027	Yes
11	Grievance Procedure	May 2026	May 2027	Copy available from Clerk
12	Internet Banking Policy	May 2026	May 2027	Yes
13	IT and Social Media Policy	May 2026	May 2027	Yes
14	LGA Code of Conduct	May 2026	May 2027	Yes
15	Maintenance Plan	May 2026	May 2027	Copy available from Clerk
16	Publication Scheme	May 2026	May 2027	Yes
17	Parish Risk Assessment	May 2026	May 2027	Yes
18	Standing Orders	May 2026	May 2027	Yes
19	Training and Development Policy	May 2026	May 2027	Yes

Last updated 27 May 2026